

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL  
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

<b>Portfolio</b>	Leader of Council
<b>Subject Matter</b>	Community Led Housing Grant Application
<b>Ward(s) Affected</b>	Shelford
<b>Date Taken</b>	Wednesday, 13 June 2018
<b>Contact Officer</b>	Uzma Ali, Housing Development Officer 01954 712995 (uzma.ali@scambs.gov.uk)
<b>Date Published</b>	Wednesday, 13 June 2018
<b>Call-In Expiry</b>	Wednesday, 20 June 2018
<b>Key Decision?</b>	No
<b>In Forward Plan?</b>	No
<b>Urgent?</b>	No

<b>Purpose / Background</b>
<p>In December 2016, the government announced a new annual fund of £60m to help councils tackle the problem of high levels of second homeownership in their communities, which impacts on the housing supply. The funding is called the, The Community Housing Fund, its purpose is to put local groups in the driving seat and help them deliver affordable housing through community initiatives, such as Community Land Trusts. South Cambridgeshire District Council received £50,329 grant funding and the City Council also received a similar amount.</p> <p>Both councils have commissioned CLT East to provide specialist advice and support to help local communities bring forward affordable housing schemes. As part of the funding received, grants of £4,500 are being offered to help seed-fund set up costs for Local Communities.</p> <p>Purpose</p> <p>Great Shelford Parochial Charities has been operating in the village since 1890 for the purpose of acquiring and managing land and property in order to provide affordable rented accommodation for residents within the parish of Great Shelford on low incomes or at risk. The charity currently owns 32 properties which it rents out to local people in housing need.</p> <p>Although Great Shelford Parochial Charities is already set up as a legal entity in its own right, they are seeking a grant of £4,500 to help them to increase community engagement and help with associated costs such as establishing a website and facebook page. The funding can also be used for investigating development proposals, such as site evaluations etc.</p> <p>The Great Shelford Parochial Charities would like to develop on land that they already own in the village.. They have received planning pre app advice about the site.</p>

Great Shelford Parochial Charities have been working with CLT East to scope out their objectives, one of which is to develop the land they own to provide 20 affordable homes for local people.

As funding is limited, applications can be considered and prioritised based on an assessment.

criteria. The application has been assessed by Council officers and CLT East and meets the criteria set out below. Their proposal is considered to be deliverable; therefore it is recommended this grant application be approved.

A summary of the assessment is listed below:

<b>Assessment Criteria</b>	
Deliverability of the scheme, this includes whether land is identified.	Great Shelford Parochial Charities own land in the village, which they have pre app planning advice on.
Delivery Timescales	<p>Short Term (next 6 months)</p> <ul style="list-style-type: none"> <li>• Begin community engagement work, establish a website and facebook page, raise awareness of both the charity and the project.</li> <li>• Engage with the parish council, the Neighbourhood Planning Group and South Cambridgeshire District Council regarding the ambitions of the charity.</li> <li>• To decide upon a preferred route to delivery and begin establishing relevant partnerships and engaging with relevant professionals to get the project underway.</li> </ul> <p>Medium Term (up to 3 years)</p> <ul style="list-style-type: none"> <li>• To develop an affordable housing scheme of around 20 dwellings in conjunction with the local community and successfully apply for planning permission, secure appropriate funding, complete properties and rent out to local people.</li> </ul>
Housing Need, priority will be given in areas where there is a high level of identified housing need	A Housing Needs Survey was completed by Cambridgeshire Acre in March 2017 which identified a local, unmet need for 97 new affordable homes in the village.
Do the proposals support a neighbourhood plan?	No, although a joint Stapleford and Great Shelford Neighbourhood Plan are underway and the Neighbourhood Planning Group in aware of and supportive of the Great Shelford Parochial Charity's ambitions

<b>Declaration(s) of Interest</b> <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

<b>Dispensation(s)</b> <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

<b>Consultation</b> <i>Record below all parties consulted in relation to the decision.</i>
District/Ward Councillors for Great Shelford- Cllr Peter Fane and Cllr Nick Sample.

<b>Other Options Considered and Reasons for Rejection</b>
To refuse the application for grant funding. A reason for Rejection – the application is well advanced, meets the assessed criteria and will help to deliver much needed affordable housing.

Final decision	Reason(s)
To approve a community-led development grant fund of £4,500 to Great Shelford Parochial Charities.	The grant will enable Great Shelford Parochial Charities to progress their plan to develop the land they own and provide up to 20 affordable dwellings.

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

<b>Further Information</b> <i>Community Led Housing Grant Application Form from Great Shelford Parochial Charities - 12th September 2017</i>  <i>Scoping Report to Great Shelford Parochial Charities - 13th December 2017</i>
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